

# 2023 PRICING – Revised 1/12/23

Submit Promo Order Form to Finance Department or email to: SPFPAFS@SPFPA.ORG

SPFPA FINANCE DEPARTMENT  
 Attn: PROMO PRODUCT ORDER  
 25510 Kelly Road  
 Roseville MI 48066

INTERNAL OFFICE USE:

Approved by: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Local: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Description	Color	Price	Qty	Total
1. Aluminum Note Pad		\$4.00		
2. Badge and Wallet		\$31.00		
3. Retractable Badge Clip		\$3.00		
4. Bible - Police		\$12.50		
5. Blanket – Fleece	Red, Steel	\$14.50		
6. Brief Case (soft sided)	Black	\$22.50		
7. Challenge Coin		\$4.00		
8. Charging Cable		\$3.25		
9. Flashlight		\$4.00		
10. Flashlight – Task Light	Black	\$7.50		
11. Folder – Letter Size	Black	\$24.00		
12. Hand Sanitizer		\$1.25		
13. Key Chain (Shield w/Leather)	Gold	\$4.00		
14. Key Ring - Carabiner	Black	\$1.00		
15. Lapel Pin (Guard)		\$1.00		
16. Lapel Pin (Flag / SPFPA)		\$2.00		
17. Lapel Pin (Shield)		\$1.50		
18. Lapel Pin (Shield w/blue stone)		\$2.50		
19. Lapel Pin (Guard w/ dia crystal)		\$4.50		
20. Magnet (Badge Shield)		\$1.25		
21. Mouse Pad		\$3.25		
22. Mug – Coffee - Plastic	Red, Blue	\$4.50		
23. Mug – Travel - Plastic	Navy	\$3.00		
24. Mug – Travel - Stainless Steel		\$7.50		
25. Patches – Embroidered		\$3.00		
26. Pen – Illuminating	Silver w/black ink	\$3.00		
27. Pen – Retractable	Black	\$3.00		
28. Pen – Plastic	Blue w/black ink	\$.50		
29. Pen - Stylus	Silver	\$5.00		
30. Playing Cards	Red	\$3.50		
31. Stickers – Round (3")		\$0.15		
32. Sticker – Badge		\$0.20		
33. Umbrella & Tote		\$15.00		
34. Watch – 2 Tone (Ladies)	CLOSEOUT SALE – WAS \$30	\$20.00		
35. Watch – Black Dial		\$97.00*		
36. Wrist Band	Black w/Gold	\$.65		
37. Hat – Knit	Black, Navy	\$6.50		
38. Eagle T Shirt – Short Sleeve, Black	CLOSEOUT SALE – WAS \$15	\$5.00		
39. Eagle T Shirt – Long Sleeve, Black	CLOSEOUT SALE – WAS \$22	\$10.00		
40. Eagle Zip Sweatshirt, Black	CLOSEOUT SALE – WAS \$48	\$25.00		
41. Shield Badge T-Shirt, Navy, Grey	CLOSEOUT SALE – WAS \$15	\$5.00		
42. Shield 70 <sup>th</sup> Anniv. T-Shirt, R/B/B	CLOSEOUT SALE – WAS \$15	\$5.00		

\*If this item is purchased by the Local, will need to be grossed up and a W2 issued.

IMPORTANT INFORMATION ON BACK OF FORM 

Revised 1/12/2023

Ordering SPFPA Promotional Products is a great way to “recognize” SPFPA members and “encourage” future SPFPA membership.

**It is IMPORTANT to note**, that ordering Promotional Products are for all members or can be used as “Door Prize” or “Raffle Prizes” for meetings and functions that all eligible members are invited and have an opportunity to either participate and/or win.

If an accumulation of items or a single item values more than \$25.00 per person, per year, a W2 will need to be issued. That same IRS rule applies for anything Locals purchase for members, and W2's must be issued.

### **Questions Locals need to ask before placing their order:**

- Does my Local have the funds to purchase promo products?
- Are the products being purchased for all members in my Local?
- Are the selected items I want to purchase being used for a raffle or door prize where everyone attending has the opportunity to win?
- If the total value for each person exceeds \$25 or a single item being purchased exceeds \$25.00, has my W2 form been submitted?

**How do I submit W2 information?** Local Officers (President/Financial Secretary) will need to fill out a gift receipt prior to giving the gift to member(s). The gift receipt form filled out by the member must be sent to the International Office for processing of a W-2. This applies for any item or combination of items given to members(s). The form must be completely filled out, to include the prize or gift received, monetary value (copy of receipt attached) and signed by recipient.

Gift Receipt Forms can be obtained by contacting SPFPA Finance Department.

A Local can get approval via membership vote at a meeting to authorize the Local Executive Board to purchase items for the Board, such as shirts, briefcase, pen, etc. Items that they may need and use during meetings, negotiations and conducting Union business. The membership vote should be kept and saved to show proof, in the event of an audit.

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(586)772-7250 ext. 115  
E: [spfafs@spfpa.org](mailto:spfafs@spfpa.org)